

FISCAL COURT REGULAR MEETING: Woodford County Courthouse
Tuesday, April 23, 2024 at 5:30 p.m.

PRESIDING: James Kay, Woodford County Judge/Executive

PRESENT: Magistrates Liles Taylor, John Gentry, Darrell Varner, Kelly Carl, William Downey,
Larry Blackford, Mary Ann Gill, and Jackie Brown

GOOD OF THE COUNTY

The Court welcomed Senator Amanda Mays Bledsoe to give a current Session update.

The Court also recognized and honored the CASA volunteers that earned Presidential Volunteer Service Awards.

APPROVAL OF MINUTES

Judge/Executive Kay called for any additions, corrections, or amendments to the minutes of the Regular Meeting of April 9, 2024, and hearing none, these minutes stood approved as presented.

COMMITTEE REPORTS

The Personnel Committee met prior to the Regular Meeting, with all members in attendance. The committee met to discuss the hiring process for a full-time Animal Control Officer, creating an Assistant Tax Administrator and HR Assistant and begin the hiring process, an EMS personnel proposal and the Personnel Order.

Animal Control Officer Position

1. A motion was made by John Gentry and seconded by Kelly Carl to advertise and begin the hiring process for a full-time Animal Control Officer as recommended by the Personnel Committee.

VOTING AYE: All Present

MOTION CARRIED

Assistant Tax Administrator and HR Assistant

2. A motion was made by Kelly Carl and seconded by John Gentry to adopt the job duties and description of the Assistant Tax Administrator and HR Assistant as recommended by the Personnel Committee. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

3. A motion was made by John Gentry and seconded by Kelly Carl to advertise and begin the hiring process for the Assistant Tax Administrator and HR Assistant as recommended by the Personnel Committee.

VOTING AYE: All Present

MOTION CARRIED

Personnel Order

4. A motion was made by Kelly Carl and seconded by John Gentry to approve the Personnel Order as presented. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

The Budget and Finance Committee met prior to the Regular Meeting with all members in attendance. The committee met to discuss the proposed budgets for EMS, Emergency Management, Maintenance and Road Department. They also discussed a Funding Agreement for appropriation and the Neighborhood Grant Program.

Neighborhood Grant Program

5. A motion was made by William Downey and seconded by John Gentry to cease funding new Neighborhood Grant Applications as of April 23, 2024 for the remainder of FY 2023-2024.

VOTING AYE: All Present

MOTION CARRIED

6. A motion was made by Jackie Brown and seconded by Liles Taylor to conditionally approve the Neighborhood Grant Application for Oak Hill Estates.

VOTING AYE: All Present

MOTION CARRIED

7. A motion was made by Larry Blackford and seconded by Darrell Varner to conditionally approve the Neighborhood Grant Application for Eagle Crest.

VOTING AYE: All Present

MOTION CARRIED

8. A motion was made by Kelly Carl and seconded by Mary Ann Gill to allocate \$7,446.26 additional funds for the neighborhood grants that have received conditional approval as recommended by the Budget and Finance Committee.

VOTING AYE: All Present

MOTION CARRIED

9. A motion was made by Mary Ann Gill and seconded by Darrell Varner to conditionally approve the amended Neighborhood Grant Application for Hiddenaway Estates.

VOTING AYE: All Present

MOTION CARRIED

10. A motion was made by Mary Ann Gill and seconded by Larry Blackford to approve the Neighborhood Grant Agreements for Cedar Ridge and Hiddenaway Estates. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

REPORTS

Treasurer, Melody Traugott– Treasurer Traugott reported the financial status through April 19, 2024, with a total cash amount of \$20,772,399.45 less ARPA restricted funds of \$3,372,610.17, less Sheriff asset forfeiture funds of \$264,660.05, less County Clerk storage fees of \$21,391.25, less opioid settlement funds of \$149,774.21, leaving an adjusted money market checking account balance of \$16,963,963.77.

11. A motion was made by Jackie Brown and seconded by John Gentry to accept the Quarter End Report for the Fiscal Court for the quarter ending March 31, 2024. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

County Clerk, Sandra V. Jones – Clerk Jones gave an update on the upcoming Primary Election and the Quarterly Report ending March 31, 2024.

12. A motion was made by Mary Ann Gill and seconded by Kelly Carl to accept the Quarter End Report for the County Clerk for the quarter ending March 31, 2024. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Bluegrass Area Development District (BGADD) Grant Agreement

13. A motion was made by John Gentry and seconded by Jackie Brown to approve the Grant Agreement between the BGADD, Woodford County Fiscal Court for the Cleaner Water Program for the Millville area and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Kentucky Product Development Initiative (KPDI) Grant Agreement

14. A motion was made by Jackie Brown and seconded by John Gentry to approve the Grant Agreement between the KY Cabinet for Economic Development, State Property and Building Commission, Woodford County Fiscal Court and the City of Versailles for the KPDI Grant and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Ambulance Director Freeman Bailey

15. A motion was made by Kelly Carl and seconded by Liles Taylor to approve the presence of the news media to follow and cover a story on EMS Paramedic, Najay King, due to his recent recruitment to the Lexington Legends Professional Baseball League. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

GENERAL ORDERS AND UNFINISHED BUSINESS

Board Appointments

16. A motion was made by Darrell Varner and seconded by Liles Taylor to accept the recommendation of the Judge/Executive to reappoint Meghan Hoover to the Northeast Woodford Water Board for a four-year term effective May 1, 2024, set to expire May 1, 2028. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Claims

With no objection from the court, the claims due will be paid.

17. A motion was made by Larry Blackford and seconded by Kelly Carl to ratify the April 15, 2024 email vote approving the claim to Bluegrass Business Services, Inc. in the amount of \$9,319.85 and the April 22, 2024 email vote approving the claim to the Woodford Sun Co., Inc. in the amount of \$540.00 and Elan Financial Services in the amount of \$5,147.36. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Transfers

18. A motion was made by Darrell Varner and seconded by Liles Taylor to ratify the April 17, 2024, email vote approving the transfer from County Clerk Permanent Storage Fees Reserve for Transfer in the amount of \$1,379.52 to County Clerk Permanent Storage Fees Supplies/Equipment effective March 26, 2024.

VOTING AYE: All Present

MOTION CARRIED

19. A motion was made by Darrell Varner and seconded by Mary Ann Gill to approve the transfers as presented. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Annex Easement Agreement

20. A motion was made by William Downey and seconded by Liles Taylor to approve the additional edits submitted by the AOC, the Judge/Executive and the County Attorney to the Easement Agreement for the Downtown Revitalization Project on the Woodford County Annex property and to authorize the Judge/Executive to sign and execute the agreement contingent upon the review of the City of Versailles.

VOTING AYE: All Present

MOTION CARRIED

Proposed Second Reading of Budget Amendment No. 5 Ordinance 2024-01

21. A motion was made by Darrell Varner and seconded by Jackie Brown to approve the second reading of Budget Amendment No. 5 Ordinance 2024-01 an ordinance realizing unbudgeted receipts for FY 2023-2024 and to authorize the Judge/Executive to sign any and all documents related thereto. (Attachment)

VOTING AYE: All Present

MOTION CARRIED

NEW BUSINESS

Approval of Constitutional Officer/Deputy Salaries

22. A motion was made by Jackie Brown and seconded by Kelly Carl to set the Assistant County Attorney's salary in accordance with the salary increases as submitted in the budget.

VOTING AYE: All Present

MOTION CARRIED

23. A motion was made by Mary Ann Gill and seconded by Jackie Brown to set the Deputy Coroner's salaries in accordance with salary increases as submitted in the budget.

VOTING AYE: All Present

MOTION CARRIED

Training Incentives

24. A motion was made by Jackie Brown and seconded by Kelly Carl to approve the training incentives for Liles Taylor, William Downey, and Sandra V. Jones pursuant to KRS 64.5275(6). (Attachment)

VOTING AYE: All Present

MOTION CARRIED

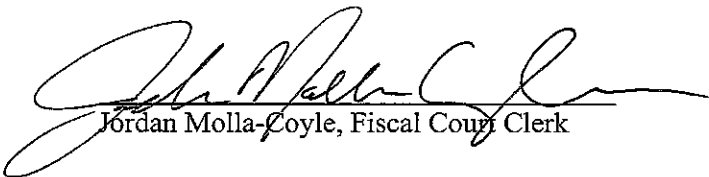
Adjournment

With no objection, the meeting adjourned at 6:29 p.m.



JAMES KAY
JUDGE/EXECUTIVE

ATTEST:



Jordan Molla-Coyle, Fiscal Court Clerk