

FISCAL COURT REGULAR MEETING: Woodford County Courthouse
Tuesday, November 28, 2023, at 5:30 p.m.

PRESIDING: James Kay, Woodford County Judge/Executive

PRESENT: Magistrates Liles Taylor, John Gentry, Darrell Varner, Kelly Carl, William Downey,
Larry Blackford, and Mary Ann Gill

ABSENT: Magistrate Jackie Brown

APPROVAL OF MINUTES

Judge/Executive Kay called for any additions, corrections, or amendments to the minutes of the Amended Regular Meeting of October 24, 2023, the Special Meeting of November 14, 2023, the Regular Meeting of November 14, 2023, and the Special Listening Session of November 14, 2023, and hearing none, these minutes stood approved as presented.

COMMITTEE REPORTS

The Personnel Committee met prior to the Regular Meeting of the Fiscal Court for the sole purpose of meeting in closed session pursuant to KRS 61.810(1)(f) to conduct candidate interviews for the Assistant Tax Administrator position. The committee authorized the Judge/Executive to negotiate with the candidate.

The Committee of the Whole met prior to the Regular Meeting of the Fiscal Court on November 28, 2023, with all Magistrates present with the exception of Magistrate Jackie Brown to discuss the proposed first reading of Ordinance 2023-17 relating to short term rentals and bed and breakfast establishments. Action taken is reflected in the Special Meeting minutes from November 28, 2023. The committee also discussed the Woodford County Fire District funding request for a new jaws of life. As reflected in the November 28, Special Meeting of the Committee of the Whole minutes, the committee approved to refund the fire district for the full amount of a new set of battery powered jaws of life which will be the fire districts full responsibility to maintain, and the Woodford County Fiscal Court no longer is responsible for maintenance and upkeep of said equipment. The Neighborhood Grant Program was discussed, and the committee took action to approve the Neighborhood Grant Agreement between Locust Grove and the Fiscal Court.

REPORTS

Acting Treasurer (Melody Traugott) – Treasurer Traugott reported the financial status through today, with a total cash amount of \$19,588,759.23 less a certificate of deposit of \$440,362.08, less ARPA restricted funds of \$3,303,254.93, less Sheriff asset forfeiture funds of \$122,570.87 less County Clerk storage fees of \$14,888.73, less opioid settlement funds of \$144,060.03, leaving an adjusted money market checking account balance of \$15,436,804.03.

Planning and Zoning Director, Steve Hunter – Director Hunter gave an update on the recent meeting and upcoming meetings for the Planning Commission, and Board of Adjustments, and Architectural Review.

1. A motion was made by William Downey and seconded by Mary Ann Gill to direct and authorize the County Attorney to draft an ordinance relating to the zoning map amendment for 1605 McCowans Ferry Road as recommended by the Planning Commission.

VOTING AYE: All Present

MOTION CARRIED

2. A motion was made by William Downey and seconded by Kelly Carl to request from the Planning Commission a policy change recommendation related to in-family conveyance for the court to review.

VOTING AYE: All Present

MOTION CARRIED

Emergency Management Director, Drew Chandler Via Zoom

3. A motion was made by William Downey and seconded by Liles Taylor to authorize the Emergency Management Director to apply for a Hazard Mitigation Grant relating to storm shelters for Woodford County and to authorize the Judge/Executive to sign any and all documents related thereto.

VOTING AYE: All Present

MOTION CARRIED

4. A motion was made by Kelly Carl and seconded by Liles Taylor to enter into an agreement with Nesbitt for a proposed fee of \$12,500.00 for preliminary planning and determination of the size and quantities of storm shelters for Woodford County related to the Hazard Mitigation Grant with a 13% cost share if approved for the grant and authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

5. A motion was made by Mary Ann Gill and seconded by Liles Taylor to adopt Resolution 2023-19, Tab V-3-2 Designation of Applicant's Agent authorizing Drew Chandler as the application agent on behalf of Woodford County Fiscal Court for the FEMA Grant Contract. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

6. A motion was made by Kelly Carl and seconded by Liles Taylor to approve the out of state travel request for Emergency Management Deputy, Russ Crabtree and to authorize the Judge/Executive to sign said document. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Road Department

7. A motion was made by John Gentry and seconded by Larry Blackford to direct and authorize the County Attorney to draft an ordinance adopting Aachen Way into the County Road System as recommended by the Road Supervisor.

VOTING AYE: All Present

MOTION CARRIED

GENERAL ORDERS AND UNFINISHED BUSINESS

Verdin Agreement

8. A motion was made by Mary Ann Gill and seconded by Liles Taylor to approve the agreement between Verdin Co. and the Woodford County Fiscal Court in the amount of \$1,065.00 for maintenance renewal for the courthouse bell tower. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Claims

With no objection from the court, the claims due will be paid.

9. A motion was made by Darrell Varner and seconded by Mary Ann Gill to ratify the November 16, 2023, email vote approving the claim to Visa in the amount of \$4,082.40 and Elan Financial Services in the amount of \$40.72.

VOTING AYE: All Present

MOTION CARRIED

10. A motion was made by Kelly Carl and seconded by Darrell Varner to approve the claim for Southern Communications in the amount of \$1,968.86 for the Sheriff's office using asset forfeiture funds. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Personnel Order

11. A motion was made by John Gentry and seconded by Kelly Carl to approve the personnel order as presented. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Proposed Second Reading of Budget Amendment No. 4 Ordinance 2023-18 – LiDAR Grant, FLEX Funds, and Drug Asset Forfeiture Receipts

12. A motion was made by Darrell Varner and seconded by William Downey to approve the second reading of Budget Amendment No. 4 Ordinance 2023-18 realizing for unbudgeted receipts for LiDAR, Flex Funds and Asset Forfeiture receipts and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

NEW BUSINESS

Sheriff's Amended Quarterly Report

13. A motion was made by Liles Taylor and seconded by Darrell Varner to accept Sheriff's Amended Quarterly Report for 2023 as presented and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Employee Holiday Lunch Contract

14. A motion was made by William Downey and seconded by Liles Taylor to authorize the use of Versailles Baptist Church for the Annual County Employee Holiday Lunch December 14, 2023, from 11:30 AM - 2:00 PM and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Adjournment

With no objection, the meeting adjourned at 6:56 p.m.



JAMES KAY
JUDGE/EXECUTIVE

ATTEST:


Jordan Molla-Coyle, Fiscal Court Clerk