

FISCAL COURT REGULAR MEETING: Woodford County Courthouse
Tuesday, October 24, 2023, at 5:30 p.m.

PRESIDING: James Kay, Woodford County Judge/Executive

PRESENT: Magistrates Liles Taylor, John Gentry, Darrell Varner, Kelly Carl, William Downey,
Larry Blackford, Mary Ann Gill and Jackie Brown

GOOD OF THE COUNTY

Judge/Executive Kay recognized and honored Rebecca Wilson and her years of dedication as Woodford County Treasurer and her upcoming retirement.

Jeremy Dotson with Kentucky Farm Bureau presented a check to the court in the amount of \$12,000.00 for the County Park Bleacher Project.

APPROVAL OF MINUTES

Judge/Executive Kay called for any additions, corrections, or amendments to the minutes of the Special Meeting of October 10, 2023, and the Regular Meeting of October 10, 2023 and hearing none, these minutes stood approved as presented.

COMMITTEE REPORTS

The Personnel Committee met prior to the Regular Meeting of the Fiscal Court on October 24, 2023, with Chair Judge/Executive Kay, Magistrates Kelly Carl, and John Gentry in attendance. The committee discussed the Personnel Order, Appointment of Acting Treasurer, the open Assistant Tax Administrator.

1. A motion was made by Kelly Carl and seconded by John Gentry to appoint Melody Traugott Acting County Treasurer effective November 1, 2023, as recommended by the Personnel Committee.

VOTING AYE: All Present

MOTION CARRIED

REPORTS

Acting Treasurer (Melody Traugott) – Treasurer Traugott reported the financial status through today, with a total cash amount of \$17,695,976.22 less a certificate of deposit of \$440,362.08, less ARPA restricted funds of \$3,289,286.72, less Sheriff asset forfeiture funds of \$226,630.24 less County Clerk storage fees of \$11,225.85, less opioid settlement funds of \$143,450.85, less payroll of \$357,670.00 leaving an adjusted money market checking account balance of \$13,227,350.48.

2. A motion was made by Kelly Carl and seconded by William Downey to accept the quarterly report for the Woodford County Fiscal Court for the quarter ending September 30, 2023. (Attachment)

VOTING AYE: All Present

MOTION CARRIED

Ambulance Director, Freeman Bailey – Director Bailey presented the court with a list of EMS surplus and an EMS PACE Contract.

3. A motion was made by Liles Taylor and seconded by Kelly Carl to approve the list of surplus items for the Woodford County EMS as presented and recommended by the Ambulance Director and to authorize the Judge/Executive to sign any and all documents related there to. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

4. A motion was made by Liles Taylor and seconded by Darrell Varner to approve the agreement between Bluegrass PACE Care and the Woodford County EMS and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Recycle/Solid Waste Director, Sherri McDaniel - Director McDaniel presented the court with a bid recommendation for the replacement of the concrete pad at the Recycle/Solid Waste Center.

5. A motion was made by John Gentry and seconded by William Downey to accept the bid from Smokey and Sunshine Excavating, Inc. in the amount of \$30,000.00 for the replacement of the concrete pad at the Woodford County Recycle Center. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Emergency Management Director, Drew Chandler – Director Chandler explained a proposed ordinance for Emergency Management in compliance with KRS 39(b) and a vehicle bid request.

6. A motion was made by Mary Ann Gill and seconded by Liles Taylor to direct and authorize the County Attorney to draft an ordinance for a County Emergency Management Agency for a future proposed first reading.

VOTING AYE: All Present

MOTION CARRIED

7. A motion was made by William Downey and seconded by Mary Ann Gill to begin the bid process and advertise for a truck for Emergency Management.

VOTING AYE: All Present

MOTION CARRIED

Maintenance Supervisor, Rick Wade – Supervisor Wade explained there is a need to rebid the replacement of the Senior Citizen Center that was damaged in the March 2023 windstorm.

8. A motion was made by Larry Blackford and seconded by John Gentry to begin the bid process and advertise for the replacement of the Senior Citizen Center roof replacement.

VOTING AYE: All Present

MOTION CARRIED

County Clerk, Sandra V. Jones – Clerk Jones gave an update on the upcoming General Election, and requested the court accept the quarterly report.

9. A motion was made by Kelly Carl and seconded by Liles Taylor to accept the quarterly report for the Woodford County Clerk's Office for the quarter ending September 30, 2023 and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Planning and Zoning Director, Steve Hunter – Director Hunter gave an update on recent meetings and upcoming meetings for the Planning Commission, and Board of Adjustments. Judge/Executive Kay stated for the record that the court received the Memorandum from the Members of the Agricultural Review Committee in support of a Land Subdivision Moratorium for all proposed lots under 30 acres in size for the areas outside the two Urban Services boundaries until the adoption of the updated Comprehensive Land Use Plan. Kay also stated they received the letter from the Planning Commission relating to same.

GENERAL ORDERS AND UNFINISHED BUSINESS

Claims

With no objection from the court, the claims due will be paid.

10. A motion was made by Kelly Carl and seconded by Mary Ann Gill to approve the claim from Bachman Auto Group, Inc in the amount of \$91,253.84 for two Tahoes for the Woodford County Sheriff's Office using asset forfeiture funds.

VOTING AYE: All Present

MOTION CARRIED

11. A motion was made by John Gentry and Liles Taylor to approve the claim from Visa in the amount of \$1,524.38 for Line-X and tire mount for the Sheriff's Office using asset forfeiture funds.

VOTING AYE: All Present

MOTION CARRIED

Personnel Order

12. A motion was made by Kelly Carl and seconded by Liles Taylor to approve the personnel order as presented. (Attachment)

VOTING AYE: All Present

MOTION CARRIED

Neighborhood Grant Program – Judge/Executive Kay explained the funds allocated for the Neighborhood Grants are prepared to exceed the \$40,000.00 budgeted amount and the court needs to decide on how to proceed. After discussion, Judge/Kay called for a future Budget and Finance Committee meeting.

13. A motion was made by Mary Ann Gill and seconded by Larry Blackford to conditionally deny the application for Larland Estates being it is the neighborhood's second application this FY.

VOTING AYE: All Present

MOTION CARRIED

14. A motion was made by and seconded by to approve the claims invoiced and processed for the Neighborhood Grant Program to be presented at the November 14, 2023, Regular Meeting of the Fiscal Court.

VOTING AYE: All Present

MOTION CARRIED

Judge/Executive Kay stated for the record that the Neighborhood Grant Program is suspended and not accepting new applications until further discussion with the Budget and Finance Committee prior to the November 14, 2023, Regular Meeting.

Discussion Related to Proposed Ordinance 2023-17 – Short Term Rentals and Bed and Breakfast Establishments – Judge/Executive Kay discussed the series of public input, discussion, and work session related to a proposed ordinance relating to short term rentals and bed and breakfast establishments and requested the court be prepared November 14, 2023, to send back the proposed ordinance to the Planning Commission with additions or corrections or have a proposed first reading. No action was taken at this time.

Preliminary Engineering Agreement – Big Sink Multi-Use Path

15. A motion was made by Kelly Carl and seconded by John Gentry to authorize the County Attorney and Judge/Executive to review the changes to the presented Preliminary Engineering Agreement with R.J. Corman and if it is found satisfactory, approve the agreement between R.J. Corman Railroad Company/Central Kentucky Lines, and the Woodford County Fiscal Court for the development of the proposed installation of the multi-use path on Big Sink Pike and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: Taylor, Gentry, Varner
Carl, Blackford, Gill, Brown**

ABSTAINED: Downey

MOTION CARRIED

NEW BUSINESS

Proposed First Reading of Budget Amendment No. 4 Ordinance No. 2023-18

16. A motion was made by Mary Ann Gill and seconded by Liles Taylor to have a first reading of Budget Amendment No. 4, Ordinance 2023-18, realizing unbudgeted receipts for LiDAR, Flex Funds, and Asset Forfeiture Receipts and to authorize the Judge/Executive to sign any and all documents related thereto.

VOTING AYE: All Present

MOTION CARRIED

Adjournment

With no objection, the meeting adjourned at 6:56 p.m.



JAMES KAY
JUDGE/EXECUTIVE

ATTEST:



Jordan Molla-Coyle, Fiscal Court Clerk