

FISCAL COURT REGULAR MEETING: Woodford County Courthouse  
Tuesday, August 22, 2023, at 5:30 p.m.

PRESIDING: James Kay, Woodford County Judge/Executive

PRESENT: Magistrates Liles Taylor, John Gentry, Darrell Varner, Kelly Carl, William Downey,  
Larry Blackford, Mary Ann Gill and Jackie Brown

### GOOD OF THE COUNTY

Judge/Executive Kay recognized two Woodford County Women; Jennifer Cummins Marshall, the 2023 Modern Miss U.S., and KaTeri Higgins Scott, 2023 Mrs. U.S.

### APPROVAL OF MINUTES

Judge/Executive Kay called for any additions, corrections, or amendments to the minutes of the Regular Meeting of August 8, 2023 and hearing none, these minutes stood approved as presented.

### REAPPORTIONMENT REPORT

Reapportionment Commissioners' Report – The report was presented to the court by Reapportionment Commissioner, Laurel Benson Hostetter, stating the vote was to leave the district boundaries at the present number of eight (8) districts that are compact, contiguous, and the population of each as nearly equal as is reasonably possible.

1. A motion was made by William Downey and seconded by Jackie Brown to accept the Reapportionment Commissioners' Report into the record and direct and authorize the County Attorney to draft an ordinance relating to the magisterial district reapportionment for a proposed first reading at the September 12, 2023 Regular Meeting. (**Attachment**)

**VOTING AYE: All Present**

**MOTION CARRIED**

### COMMITTEE REPORTS

The Budget and Finance Committee met prior to the Regular Meeting of the Fiscal Court on August 22, 2023 with Chair Judge/Executive Kay, Magistrates Kelly Carl and Darrell Varner, and Liles Taylor in attendance. The committee was given an update from Woodford County Fire Chief, Melvin Montgomery on the jaws of life including a quote to replace the equipment and a quote to repair the equipment. No action was taken at this time but will be discussed at a future meeting. The committee also discussed the Rose Lane fire gates. The committee directed GIS Coordinator, Kenneth Johns, to prepare a map that would propose fire gate and address layout for Rose Lane. There were no objections from the full court to move forward with that manner. Judge/Executive Kay stated for the record that two neighborhood grant application had been received and the court will be given a couple more weeks to review those documents.

### REPORTS

Assistant Treasurer (Melody Traugott) – Assistant Treasurer Traugott reported the financial status through today, with a total cash amount of \$19,763,134.96, less a certificate of deposit of \$440,362.08, less ARPA restricted funds of \$3,261,972.22, less Sheriff asset forfeiture funds of \$176,062.42 less County Clerk storage fees of \$11,527.05, less opioid settlement funds of \$142,279.24, less payroll of \$311,433.38 leaving an adjusted money market checking account balance of \$15,419,498.57.

**Maintenance Supervisor, Rick Wade** – Supervisor Wade reported there was a close out meeting with Perfection Group for the Energy Efficiency Project. Wade also reported that he would like to have the courts approval to surplus a maintenance vehicle to the Woodford County Detention Center.

2. A motion was made by John Gentry and seconded by Liles Taylor to approve Agenda Item #6 Acceptance and Guarantee with Perfection Group for the Energy Savings Performance Contract, project number 20080, upon recommendation of Maintenance Supervisor Rick Wade and to authorize the Judge/Executive to sign any and all documents related thereto. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

3. A motion was made by Jackie Brown and seconded by Mary Ann Gill to surplus a 2007 Ford F150 from the Woodford County Maintenance Department to the Woodford County Detention Center. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Jack Jouett House Director, Sam Dunn-** Director Dunn gave a report on upcoming events and advertisement upgrades for the year at the Jack Jouett House. Dunn also presented the court with a check for \$441.00 in donations raised at the Jack Jouett House.

**Planning and Zoning Director, Steve Hunter** – Director Hunter presented the court with an agenda for the upcoming Board of Adjustments meeting. Hunter also discussed the upcoming agenda for the Planning Commission. Hunter passed out a proposed Goals and Objectives for the Comprehensive Plan.

**Road Department Operations Road Supervisor, Tracie Wright-** Supervisor Wright reported that the Tyrone Bridge weight limit has been reduced to 10 tons as of August 21, 2023. Wright reported the Hifner Bridge project was completed and the bridge is open, and the Lanes View-Merewood connector was completed as well. The Road Department will be working in Lanes View to install the new streetlights in the upcoming weeks. Wright is expecting work to begin on Hunteertown Road for the High Friction Surface Treatment.

4. A motion was made by Mary Ann Gill and seconded by Jackie Brown to approve Resolution 2023-16 authorizing and directing the Judge/Executive to execute an agreement with the Commonwealth of Kentucky Transportation Cabinet for construction of the High Friction Surface Treatment on county route 1100 (Hunteertown Road) at a cost not to exceed \$13,763.11 and to authorize the Judge/Executive to sign all documents related thereto. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Emergency Management Director, Drew Chandler** – Director Chandler requested approval on the KOHS Cybersecurity Agreement, KACo Safety Application, FEMA public Assistance Contract for the March 3, 2023 windstorms, and an additional Cybersecurity Grant Application.

5. A motion was made by Liles Taylor and seconded by Kelly Carl to approve the Memorandum of Agreement between the Commonwealth of Kentucky Office of Homeland Security, and the Woodford County Fiscal Court in the amount of \$42,141.00 and to authorize the Judge/Executive, Assistant Treasurer, and Emergency Management Director to sign any and all documents related thereto. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

6. A motion was made by John Gentry and seconded by Mary Ann Gill to authorize the application for a KACo Safety Grant with a 20% match if awarded and to authorize the Judge/Executive to sign any and all documents related thereto.

**VOTING AYE: All Present**

**MOTION CARRIED**

7. A motion was made by Jackie Brown and seconded by Liles Taylor to approve the Memorandum of Agreement between the Commonwealth of Kentucky Department of Military Affairs Division of Emergency Management and the Woodford County Fiscal Court for the DR-4702 Federal Emergency Management Public Assistance Program grant and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

8. A motion as made by Liles Taylor and seconded by Darrell Varner to authorize application for a cybersecurity grant with a 10% match if awarded and to authorize the Judge/Executive to sign any and all documents related thereto.

**VOTING AYE: All Present**

**MOTION CARRIED**

9. A motion was made by Mary Ann Gill and seconded by Liles Taylor to approve Resolution 2023-17 authorizing the Judge/Executive to make application for, and upon approval, to enter into agreement with KOHS to execute any documents to facilitate and administer the project and to act as the authorized correspondent for this project. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

#### **GENERAL ORDERS AND UNFINISHED BUSINESS**

##### **Board Appointments**

10. A motion was made by John Gentry and seconded by Liles Taylor to approve the Judge/Executive's recommendation to appoint Whitney Stepp to the Woodford County Ethics Board for a three-year term set to expire August 31, 2026 and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

##### **Claims**

With no objection from the court, the claims due will be paid.

##### **Transfers**

11. A motion was made by Mary Ann Gill and seconded by Darrell Varner to approve the transfers as presented. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

##### **Personnel Order**

12. A motion was made by Larry Blackford and seconded by Jackie Brown to approve the personnel order as presented. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Text Amendment Zoning Ordinance – Short Term Rentals and Bed and Breakfast Establishments** – Director Hunter reported the City of Midway and City of Versailles had passed an Ordinance relating to Short Term Rentals and Bed and Breakfast Establishments. Hunter also reported that his office has not received a complaint on any short-term rentals in the county limits.

13. A motion was made by Liles Taylor and seconded by William Downey to direct and authorize the County Attorney to draft an ordinance amending the text in a zoning ordinance related to short term rentals and bed and breakfast establishments to reflect R3 designation set forth by the

Planning and Zoning Director for a proposed first reading at the September 26, 2023 Regular Meeting.

**VOTING AYE: All Present**

**MOTION CARRIED**

**Proposed Second Reading of Ordinance No. 2023-11 – Zoning Map Amendment 1540 Delaney Ferry**

14. A motion was made by Mary Ann Gill and seconded by Jackie Brown to approve the second reading of Ordinance No. 2023-11 relating to a zoning map amendment and preliminary development plan for 1540 Delaney Ferry Road and to authorize the Judge/Executive to sign any and all documents related thereto. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Proposed Second Reading of Budget Amendment No. 1 Ordinance No. 2023-12**

15. A motion was made by John Gentry and seconded by Jackie Brown to approve the second reading of Budget Amendment No. 1, Ordinance No. 2023-12, relating to unbudgeted receipts for prior year carry over and to authorize the Judge/Executive to sign any and all documents related thereto. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Proposed Second Reading of Ordinance No. 2023-13 – General Taxation 2023**

16. A motion was made by Kelly Carl and seconded by Darrell Varner to approve the second reading of Ordinance No. 2023-13 General Taxation for Woodford County for 2023 and to authorize the Judge/Executive to sign any and all documents related thereto. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**NEW BUSINESS**

**Proposed First Reading of Budget Amendment No. 2 Ordinance No. 2023-14 – Election Equipment**

17. A motion was made by Darrell Varner and seconded by Mary Ann Gill to have a first reading of Budget Amendment No. 2, Ordinance 2023-14, realizing unbudgeted receipts for an EPoll Book Grant election equipment and to authorize the Judge/Executive to sign any and all documents related thereto.

**VOTING AYE: All Present**

**MOTION CARRIED**

**Acceptance of the Woodford County Library Tax Rate for 2023**

18. A motion was made by Jackie Brown and seconded by Liles Taylor to accept into the record the tax rate for 2023 for the Woodford County Library as presented. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Acceptance of the Woodford County Board of Health Tax Rate for 2023**

19. A motion was made by Kelly Carl and seconded by William Downey to accept into the record the tax rate for 2023 for the Woodford County Board of Health as presented. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Acceptance of the Woodford County Fire District Tax Rate for 2023**

20. A motion was made by Darrell Varner and seconded by Jackie Brown to accept into the record the tax rate for 2023 for the Woodford County Fire District as presented. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**RJ Corman Application for Private at Grade Crossing**

21. A motion was made by Darrell Varner and seconded by Larry Blackford to approve the Application for Private at Grade Crossing with RJ Corman Railroad Company for the Big Sink Multi-Use Path Project and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**  
**ABSTAINED: William Downey**

**MOTION CARRIED**

**Acceptance of the Woodford County Sheriff's Audit**

22. A motion was made by John Gentry and seconded by Kelly Carl to accept into the record the Sheriff's audit for the time period January 1, 2022 through December 31, 2022 as presented. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Woodford County Sheriff Vehicle Surplus**

23. A motion was made by Kelly Carl and seconded by John Gentry to approve the surplus list as presented by the Woodford County Sheriff's office and to authorize the sale of specific items on GovDeals. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

24. A motion was made by Kelly Carl and seconded by John Gentry to approve surplus list as presented to trade in a 2016 Ford F150 bought with asset forfeiture funds for a new vehicle using asset forfeiture funds. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Adjournment**

With no objection, the meeting adjourned at 6:49 p.m.

  
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JAMES KAY  
JUDGE/EXECUTIVE

ATTEST:

  
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Jordan Coyle, Fiscal Court Clerk