

FISCAL COURT REGULAR MEETING: Woodford County Courthouse
Tuesday, July 25, 2023, at 5:30 p.m.

PRESIDING: James Kay, Woodford County Judge/Executive

PRESENT: Magistrates Liles Taylor, John Gentry, Darrell Varner, Kelly Carl, William Downey,
Larry Blackford, Mary Ann Gill and Jackie Brown

APPROVAL OF MINUTES

Judge/Executive Kay called for any additions, corrections, or amendments to the minutes of the Regular Meeting of July 11, 2023 and hearing none, these minutes stood approved as presented.

COMMITTEE REPORTS

The Road Committee met prior to the Regular Meeting of July 25, 2023 with committee members Liles Taylor, Mary Ann Gill and Jackie Brown, Chair, in attendance. Judge/Executive Kay joined the committee later following a prior commitment. Emily Peduto, with Roadbotics, presented the committee with the Pavement Assessment Demo. No action was taken at this time. The committee also met to discuss Woodford County Road Department surplus items, a vehicle bid request, the CDL Contract, the Hifner Road bridge project, discuss fire gates, and updates on sidewalk projects. No action was taken on fire gates at this time.

Road Department Surplus

1. A motion was made by Jackie Brown and seconded Mary Ann Gill to approve the list of surplus items for the Woodford County Road Department as presented and to authorize the sale of these items on GovDeals if deemed necessary as recommended by the Road Committee. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Vehicle Bid Request

2. A motion was made by Jackie Brown and seconded Liles Taylor to begin the bid process and advertise for bids for a bucket truck for the Woodford County Road Department as recommended by the Road Committee.

VOTING AYE: All Present

MOTION CARRIED

CDL Contract

3. A motion was made by Mary Ann Gill and seconded by Liles Taylor to approve the agreement for commercial driver's license training as presented, pending any edits made by the Judge/Executive and/or County Attorney. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Hifner Road Bridge Project

4. A motion was made by Jackie Brown and seconded John Gentry to accept the bid from McKinney Painting in the amount of \$91,900.00 for the painting of the Hifner Road bridge project. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Quote for Lanes View-Merewood Connector

5. A motion was made by Darrell Varner and seconded John Gentry to accept the quote from Smokey & Sunshine Excavating in the amount of \$10,379.00 for the Lanes View and Merewood connecting sidewalk project as recommended by Road Supervisor, Bo Wilson and the Road Committee. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

The Personnel Committee met immediately following the Road Committee Meeting on July 25, 2023 with members Judge/Executive Kay, Kelly Carl and John Gentry in attendance for the purpose of conducting candidate interviews for the Animal Control Officer position in closed session pursuant to KRS 61.810(1)(f). There was no action taken at this time.

REPORTS

Assistant Treasurer (Melody Traugott) –Assistant Treasurer Traugott reported the financial status through today, with a total cash amount of \$18,597,805.61, less a certificate of deposit of \$440,362.08, less ARPA restricted funds of \$3,248,754.68, less Sheriff asset forfeiture funds of \$145,417.74 less County Clerk storage fees of \$8,681.45, less opioid settlement funds of \$125,787.45, less payroll of \$314,005.92 leaving an adjusted money market checking account balance of \$14,314,796.29.

6. A motion was made by John Gentry and seconded Mary Ann Gill to approve the year-end financial report for the Woodford County Fiscal Court for FY 2022-2023 as presented. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

County Clerk, Sandy Jones – requested approval of the second quarterly report for the Woodford County Clerk's Office.

7. A motion was made by Liles Taylor and seconded by Kelly Carl to approve Woodford County Clerk's quarterly report for the quarter ending June 30, 2023, as presented and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Emergency Management Director, Drew Chandler- Director Chandler informed the court that he had received an award letter for the Cybersecurity Grant Program. He also presented an agreement with Nesbitt Engineering to the court for assistance with demolition of the barns at the county park that were damaged by the March 2023 windstorm. Director Chandler assisted the Animal Control office with an agreement presented to the court for shelter management software.

8. A motion was made by William Downey and seconded by Darrell Varner to approve the agreement and the 2023 hourly fee schedule between Nesbitt Engineering Inc. and the Woodford County Fiscal Court to provide disaster recovery assistance to the Woodford County Fiscal Court for DR-4702-KY as recommended by the Emergency Management Director and to authorize the Judge/Executive to sign any and all documents related there to. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

9. A motion was made by Mary Ann Gill and seconded by Liles Taylor to approve the virtual office system application hosting service agreement between the Woodford County Fiscal Court and RDI Corporation DBA Virtual Office Systems for the Woodford County Animal Control Shelter Management Software and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

GENERAL ORDERS AND UNFINISHED BUSINESS

Board Appointments

10. A motion was made by John Gentry and seconded by Liles Taylor to approve the Judge/Executive's recommendation to appoint CL Watts to the Woodford County Fire District to complete a term set to expire June 30, 2025 and to authorize the Judge/Executive to sign any and all documents related thereto. (Attachment)

VOTING AYE: All Present

MOTION CARRIED

Allrite Pest Control

11. A motion was made by Kelly Carl and seconded Darrell Varner to approve the annual Allrite Pest Control contract for termite control for the Jack Jouett House and to authorize the Judge/Executive to sign any and all documents related thereto. (Attachment)

VOTING AYE: All Present

MOTION CARRIED

Claims

With no objection from the court, the claims due will be paid.

Transfers

12. A motion was made by Liles Taylor and seconded by Kelly Carl to approve the transfers as presented. (Attachment)

VOTING AYE: All Present

MOTION CARRIED

Neighborhood Grant Program

13. A motion was made by Mary Ann Gill and seconded by Larry Blackford to adopt the changes made to the conditionally approved Rose Ridge Neighborhood Grant Application as recommended by Squire Gill.

VOTING AYE: All Present

MOTION CARRIED

14. A motion was made by William Downey and seconded by Mary Ann Gill to contingently approve the quote from Quality Tree Care and Property Maintenance in the amount of \$4,400.00 as part of the Sugartree Neighborhood Grant Application as recommended by Squire Downey.

VOTING AYE: All Present

MOTION CARRIED

15. A motion was made by Mary Ann Gill and seconded by William Downey to adopt the changes made to the conditionally approved Woodburn Hall Neighborhood Grant Application as recommended by Squire Gill.

VOTING AYE: All Present

MOTION CARRIED

16. A motion was made by Mary Ann Gill and seconded by Jackie Brown to conditionally approve the Hiddenaway Neighborhood Grant Application.

VOTING AYE: All Present

MOTION CARRIED

Proposed First Reading of Ordinance No. 2023-11 – Zoning Map Amendment

17. A motion was made by Jackie Brown and seconded by Liles Taylor to have the first reading of Ordinance No. 2023-11 relating to a zoning map amendment and preliminary development plan for 1540 Delaney Ferry Road.

VOTING AYE: All Present

MOTION CARRIED

NEW BUSINESS

Proposed First Reading of Ordinance No. 2023-12 Budget Amendment No. 1

18. A motion was made by John Gentry and seconded by William Downey have a first reading of Budget Amendment No. 1, Ordinance No. 2023-12 relating to carry over for FY 23-24 and to authorize the Judge/Executive to sign any and all documents related thereto.

VOTING AYE: All Present

MOTION CARRIED

Jack Jouett House Tenant Lease Renewal

19. A motion was made by Kelly Carl and seconded by Darrell Varner to approve the renewal of the lease agreement between Andrew Marsh and the Woodford County Fiscal Court for the lease of the tenant house on the Jack Jouett House property under the same terms and conditions and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

WYSA Lease

At this time Liles Taylor recused himself from the matter.

20. A motion was made by John Gentry and seconded Larry Blackford to approve the lease agreement between the Woodford County Fiscal Court and the Woodford Youth Soccer Association for the nonexclusive use of the Community Stadium football/soccer complex located at the Woodford County Park and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

ABSTAINED: Liles Taylor

Software Use Agreement

21. A motion was made by William Downey and seconded by Liles Taylor to approve the software use agreement between the Woodford County Fiscal Court and Kentucky League of Cities and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Sheriff's Office Quarterly Report

22. A motion was made by Jackie Brown and seconded by Kelly Carl to approve the Sheriff's quarterly report for the quarter ending June 30, 2023 and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Order of Allowance

23. A motion was made by John Gentry and seconded by Liles Taylor to approve the Order of Allowance to the Board of Assessment Appeals and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Training Hour Incentives

24. A motion was made by Kelly Carl and seconded by William Downey to approve the training hour incentive payments for Liles Taylor and Darrell Varner for calendar year 2023 pursuant to KRS 64.5275(6). **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Adjournment

With no objection, the meeting adjourned at 6:21 p.m.



JAMES KAY
JUDGE/EXECUTIVE

ATTEST:



Jordan Coyle, Fiscal Court Clerk