

FISCAL COURT REGULAR MEETING: Woodford County Courthouse
Tuesday, April 25, 2023, at 5:30 p.m.

PRESIDING: James Kay, Woodford County Judge/Executive

PRESENT: Magistrates Liles Taylor, John Gentry, Darrell Varner, Kelly Carl, William Downey,
Larry Blackford, Mary Ann Gill, and Jackie Brown

APPROVAL OF MINUTES

Judge/Executive Kay called for any additions, corrections, or amendments to the minutes of the Regular Meeting of April 11, 2023. Hearing none, these minutes stood approved as presented.

COMMITTEE REPORTS

The Personnel Committee met in closed session prior to the Regular Meeting on April 25, 2023, at 12:45 p.m. Judge/Executive Kay as Chairman, and members Kelly Carl and John Gentry were all in attendance along with Treasurer Wilson and HR Manager Teresa Tipton for Assistant Treasurer applicant interviews.

The Road Committee met prior to the Regular Meeting on April 25, 2023, at 3:30 p.m. Jackie Brown as Chairman, and members Mary Ann Gill, Liles Taylor and Judge/Executive Kay were all in attendance. The committee discussed the bids received for the Hifner Bridge Painting Project, paving and fuel. The motions for approval of those bids are reflected in New Business in the April 25, 2023, minutes. The committee also discussed Aachen Way which has not been adopted into the county road system and the committee recommended that the developer, Mr. McIntyre, be contacted to post the necessary bond for the final paving before it can be adopted into the county road system.

The Budget and Finance Committee met prior to the Regular Meeting on April 25, 2023, immediately following the Road Committee Meeting. Judge/Executive Kay as Chairman, and members Liles Taylor, Kelly Carl and Darrell Varner were all in attendance. The following topics were discussed and any action taken is reflected in the April 25, 2023 Regular Meeting minutes; Paul Pinkston presented a request for the court to consider purchasing electrical vehicle charging stations, Brown-Forman's Attorney Tim Eifler gave a presentation on HB5, Sioux Finney presented the court with a proposal for archeologist services for the Hunteartown Community Interpretive Park, Emergency Management Director Drew Chandler presented the contract for the Hazard Mitigation Grant and the request to bid the generator for the Senior Citizens Center using the Hazard Mitigation Grant funding, IT services nonrenewal, recommendation to direct the Maintenance Supervisor to obtain quotes for the Jack Jouett Historical House shake roof due to not receiving any bids, recommended the approval of the Independent Contractor Agreement for Sam Dunn at the Jack Jouett House, Neighborhood Grant Applicants, a presentation of the full Versailles Police Department budget for Fiscal Year 2023-2024 by Chief Mike Murray, discussed the update on the 911 budget for Fiscal Year 2023-2024, discussed department budgets, recommended the approval of Constitutional Officer and Deputy Salaries for the County Attorney and Coroner's offices, and reviewed the budget requests for approval at a later date from Parks and Recreation, Planning and Zoning, Commerce Lexington, 911 and Versailles Police.

Neighborhood Grant Applicants

1. A motion was made by Darrell Varner and seconded by Kelly Carl to conditionally approve the Neighborhood Grant Applications partially, or in whole, on a contingency basis for Woodburn Hall, South Hill, Edmonds Cross, and Stonegate Homestead neighborhoods upon recommendation of the Budget and Finance Committee and conditional on the procurement project completion details.

VOTING AYE: All Present

MOTION CARRIED

REPORTS

Treasurer (Becky Wilson) –Treasurer Wilson did not present a financial report, but asked the court for approval of the Woodford County Fiscal Court Quarterly Report which was distributed to the court for review at the April 11, 2023, Regular Meeting.

2. A motion was made by Jackie Brown and seconded by Kelly Carl to approve the Quarterly Report for the Woodford County Fiscal Court for the quarter ending March 31, 2023 and to authorize the Judge/Executive to sign any and all documents related thereto.

VOTING AYE: All Present

MOTION CARRIED

Planning and Zoning Director Steve Hunter – Director Hunter gave an update on the upcoming Comprehensive Pan Public Forums April 27th at Versailles United Methodist Church, April 29th at Church Barn Farm, May 2nd at Millville Community Center, and May 8th at Northside Elementary School.

GENERAL ORDERS AND UNFINISHED BUSINESS

Board Appointments

Woodford County Board of Health

3. A motion was made by John Gentry and seconded by Jackie Brown to approve the Judge/Executive’s recommendation to reappoint Kelly Carl to the Woodford County Board of Health retroactive to March 1, 2023, for a two-year term set to expire March 1, 2025, and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Woodford County Economic Development Board

4. A motion was made by William Downey and seconded by Jackie Brown to approve the Judge/Executive’s recommendation to reappoint Alex Riddle to the Woodford County Economic Development Board for a four-year term starting May 1, 2023, and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Claims

With no objection from the court, the claims due will be paid. **(Attachment)**

5. A motion was made by John Gentry and seconded by Liles Taylor to ratify the April 18, 2023, email vote approving the claim for Stock Yards Bank in the amount of \$7,647.53 for the Woodford County Fiscal Court and the Woodford County Sheriff’s Office Visa Credit Card. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Transfers

6. A motion was made by Darrell Varner and seconded by Kelly Carl to approve the transfers as presented. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Personnel Order

7. A motion was made by Jackie Brown and seconded by Kelly Carl to approve the Personnel Order as presented. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Proposed Second Reading of Budget Amendment No. 4 Ordinance 2023-06

8. A motion was made by Mary Ann Gill and seconded by Liles Taylor to have a second reading of Budget Amendment No. 4 Ordinance 2023-06 and to authorize the Judge/Executive to sign any and all documents related thereto.

VOTING AYE: All Present

MOTION CARRIED

NEW BUSINESS

Huntertown Community Interpretive Park Archeologist Survey Request

9. A motion was made by Mary Ann Gill and seconded by Liles Taylor accept and approve the proposal from Waypoint for archeologist surveying services at he Huntertown Community Interpretive Park with a county contribution of 55% and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Approval of Hifner Road Bridge Painting Bid

10. A motion was made by Jackie Brown and seconded by Kelly Carl to approve the bid from McKinney Painting for the Hifner Road Bridge project as recommended by Road Supervisor Bo Wilson **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Approval of Paving and Fuel Bid

11. A motion was made by Mary Ann Gill and seconded by Liles Taylor to approve the bids from Woodford Oil fuel and Mago Construction for bituminous overlay as recommended by Road Supervisor Bo Wilson and to authorize Mago Construction to begin work while they are in Woodford County using funds from the Road Department Reserve Fund for Fiscal Year 2022-2023. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Hazard Mitigation Grant Contract

12. A motion was made by Darrell Varner and seconded by John Gentry to approve the FEMA DR4595 Hazard Mitigation Grant Program contract as recommended by the Budget and Finance Committee and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Request to Bid the Senior Citizens Center Generator

13. A motion was made by Kelly Carl and seconded by Mary Ann Gill to begin the bid process and advertise for the purchase of a generator for the Woodford County Senior Citizens Center through the Hazard Mitigation Grant.

VOTING AYE: All Present

MOTION CARRIED

IT Service Nonrenewal

14. A motion was made by John Gentry and seconded by Liles Taylor to sign the service discontinuance notice with Central Business Systems and send a certified letter notifying them of intent to not renew, with the notice being sent no earlier than May 2, 2023, based on the terms in the current agreement.

VOTING AYE: All Present

MOTION CARRIED

15. A motion was made by Darrell Varner and seconded by Liles Taylor to authorize Emergency Management Director Drew Chandler to notify Network Innovation Solutions (NIS) of the county's intent to add more devices to the current managed service package and to uninstall CBS monitoring software and replace with NIS package effective August 8, 2023.

VOTING AYE: All Present

MOTION CARRIED

16. A motion was made by Jackie Brown and seconded by Liles Taylor to authorize Jailer Michele Rankin to sign a service discontinuance notice with Central Business Systems and send a certified letter notifying them of intent to not renew, with the notice being sent no earlier than August 2, 2023, based on the terms in the current agreement.

VOTING AYE: All Present

MOTION CARRIED

17. A motion was made by Liles Taylor and seconded by John Gentry to authorize Emergency Management Director Drew Chandler to notify Network Innovation Solutions (NIS) of the Detention Center's intent to add more devices to the current managed service package and to uninstall CBS monitoring software and replace with NIS package effective November 1, 2023.

VOTING AYE: All Present

MOTION CARRIED

Jack Jouett Historical House Shake Roof Replacement

18. A motion was made by Mary Ann Gill and seconded by John Gentry to authorize Maintenance Supervisor Rick Wade to obtain quotes from contractors and enter into negotiations for replacing the shake roof at the Jack Jouett Historical House due to damages from the 2023 windstorm upon the finding of no bids at the end of the bid process.

VOTING AYE: All Present

MOTION CARRIED

Independent Contractor Agreement – Jack Jouett House

19. A motion was made by Kelly Carl and seconded by Liles Taylor to approve the independent contractor agreement between Sam Dunn and the Woodford County Fiscal Court for a two-year term beginning April 29, 2023, at a rate of \$3,333.33 per month and to authorize the Judge/Executive to sign any and all documents related thereto. (**Attachment**)

VOTING AYE: All Present

MOTION CARRIED

Approval of Constitutional Officer/Deputy Salaries

20. A motion was made by Kelly Carl and seconded by Darrell Varner to set the Assistant Attorney's salary in accordance with salary increases as submitted in the budget.

VOTING AYE: All Present

MOTION CARRIED

21. A motion was made by John Gentry and seconded by Liles Taylor to set the Deputy Coroner's salaries in accordance with salary increases as submitted in the budget.

VOTING AYE: All Present

MOTION CARRIED

Proposed First Reading of Ordinance 2023-05 – Amendment to the Woodford Rural Land Board Ordinance, Chapter 154

22. A motion was made by Mary Ann Gill and seconded by Liles Taylor to have a first reading of Ordinance 2023-05 amending the Woodford Rural Land Board Ordinance Chapter 154.

VOTING AYE: All Present

MOTION CARRIED

Transportation of Non-Public School Children

23. A motion was made by Mary Ann Gill and seconded by William Downey to approve the contract between the Woodford County Board of Education and the Woodford County Fiscal Court for the transportation of non-public school children for the 2022-2023 school year and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

24. A motion was made by Mary Ann Gill and seconded by Liles Taylor to approve Resolution 2023-09 authorizing the application for reimbursement from the Kentucky Transportation Cabinet for the transportation of non-public school children for the 2022-2023 school year and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Acceptance of the Woodford County Clerk's Quarterly Report

25. A motion was made by Darrell Varner and seconded by John Gentry to accept the quarterly report for the Woodford County Clerk's Office for the quarter ending March 31, 2023, and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

County Clerk's Calculation of Motor Vehicle and Boat Bills

26. A motion was made by Kelly Carl and seconded by Jackie Brown to approve the County Clerk's claim for Calculation of Motor Vehicle and Boat Bills for Calendar Year 2023. **(Attachment)**

VOTING AYE: All Present

MOTION CARRIED

Adjournment

With no objection, the meeting adjourned at 6:24 p.m.



JAMES KAY
JUDGE/EXECUTIVE

ATTEST:



Jordan Coyle, Fiscal Court Clerk