

FISCAL COURT REGULAR MEETING: Woodford County Courthouse  
Tuesday, March 28, 2023, at 5:30 p.m.

PRESIDING: James Kay, Woodford County Judge/Executive

PRESENT: Magistrates Liles Taylor, John Gentry, Darrell Varner, Kelly Carl, William Downey,  
Larry Blackford, and Mary Ann Gill

ABSENT: Magistrate Jackie Brown

### **GOOD OF THE COUNTY**

Judge/Executive Kay recognized the 2022-2023 Woodford County Yellow Jacket boys basketball team on their historic accomplishments; 30<sup>th</sup> District Championship, 8<sup>th</sup> Regional Championship, and a Sweet 16 Final Four finish.

### **APPROVAL OF MINUTES**

Judge/Executive Kay called for any additions, corrections, or amendments to the minutes of the Committee of the Whole March 14, 2023, Special Meeting of the Committee of the Whole March 14, 2023 and the Regular Meeting of March 14, 2023. Hearing none, these minutes stood approved as presented.

### **COMMITTEE REPORTS**

The Maintenance and Facilities Committee met March 27, 2023 at 2:00 p.m., with Magistrate William Downey as Chairman, to discuss the quote for the Coroner's Office cooler, repairs due to the 2023 windstorm, an update on insurance claims and upcoming projects.

#### **Approval of the Quotes for the Coroner's Office Cooler**

1. A motion was made by John Gentry and seconded by Mary Ann Gill to approve the quote from Vittitow Refrigeration in the amount of \$29,108.00 for an insulated cooler system for the Woodford County Coroner's Office and to authorize the Judge/Executive to sign any and all documents related thereto. (**Attachment**)

**VOTING AYE: All Present**

**MOTION CARRIED**

2. A motion was made by William Downey and seconded by Mary Ann Gill to approve the quote from American Mortuary Coolers in the amount of \$4,269.34.00 for an insulated cooler system for the Woodford County Coroner's Office and to authorize the Judge/Executive to sign any and all documents related thereto. (**Attachment**)

**VOTING AYE: All Present**

**MOTION CARRIED**

3. A motion was made by John Gentry and seconded by Mary Ann Gill to approve the quote from Christian Electric in the amount of \$2,967.00 for electrical services for an insulated cooler system for the Woodford County Coroner's Office and to authorize the Judge/Executive to sign any and all documents related thereto. (**Attachment**)

**VOTING AYE: All Present**

**MOTION CARRIED**

4. A motion was made by William Downey and seconded by John Gentry to approve the quote from Turley Concrete Construction in the amount of \$2,500.00 for an insulated cooler system for the Woodford County Coroner's Office and to authorize the Judge/Executive to sign any and all documents related thereto. (**Attachment**)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Repairs Due to the 2023 Windstorm**

5. A motion was made by Mary Ann Gill and seconded by Liles Taylor to begin the advertisement and bid process to seek replacement of a new roof at the Jack Jouett Historical House due to damages from the 2023 windstorm.

**VOTING AYE: All Present**

**MOTION CARRIED**

6. A motion was made by John Gentry and seconded by Mary Ann Gill to begin the advertisement and bid process to seek replacement of a new roof at the Senior Citizens Center due to damages from the 2023 windstorm.

**VOTING AYE: All Present**

**MOTION CARRIED**

7. A motion was made by Kelly Carl and seconded by Liles Taylor to begin the advertisement and bid process to seek replacement of a new roof at the Government Center due to damages from the 2023 windstorm.

**VOTING AYE: All Present**

**MOTION CARRIED**

8. A motion was made by William Downey and seconded by Darrell Varner to begin the advertisement and bid process to seek replacement of the tire shed at the Woodford County Recycle Center, if deemed necessary, due to damages from the 2023 windstorm.

**VOTING AYE: All Present**

**MOTION CARRIED**

9. A motion was made by John Gentry and seconded by Kelly Carl to declare two barns at the county farm a total loss due to damages from the 2023 windstorm and to approve the demolition of the two barns be done in-house and to authorize any unsalvageable material be disposed of at the Woodford County Recycle Center and any salvageable material be repurposed to rebuild one barn at the county park.

**VOTING AYE: All Present**

**MOTION CARRIED**

10. A motion was made by Mary Ann Gill and seconded by Kelly Carl to declare one barn at the county park a total loss due to damages from the 2023 windstorm and to approve the demolition of the barn be done in-house and to authorize any unsalvageable material be disposed of at the Woodford County Recycle Center and any salvageable material be repurposed to rebuild one barn at the county park in the existing location contingent upon discussion with the Woodford County Fair Board.

**VOTING AYE: All Present**

**MOTION CARRIED**

**Jack Jouett House Flooring**

11. A motion to approve the quote from Carroll Floor Covering, LLC in the amount of \$11,761.60 to replace the flooring at the Jack Jouett House Visitors Center and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

The Maintenance and Facilities Committee met prior to the Regular Meeting of the Fiscal Court March 28, 2023 at 4:00 p.m., to discuss the Neighborhood Grant applicants, a Lowes credit card and Community Trust credit card, the fiscal year 2023-2024 budget timeline, and current fiscal year 2023-2024 budget requests from Bluegrass Community Action and the Woodford County Senior Citizens Center.

At this time, Magistrate Larry Blackford left for the remainder of the meeting due to prior commitments to attend a funeral service. Blackford was not present for the remaining votes reflected in the March 28, 2023 Regular Meeting minutes.

**Neighborhood Grant Applicants** - No action was taken at this time. The court continued to review recent applications.

**Lowes Credit Card**

12. A motion was made by Kelly Carl and seconded by Liles Taylor to apply for a Lowes Commercial Account credit card with a credit amount of \$5,000.00 and to authorize the Judge/Executive and/or County Treasurer to sign any and all documents related thereto.

**VOTING AYE: All Present**

**MOTION CARRIED**

**Community Trust Credit Card**

13. A motion was made by Liles Taylor and seconded by William Downey to close the Stock Yards Bank and Trust credit card and apply for a Community Trust Smart Business Rewards Visa Card with a credit amount of \$10,000.00 as recommended by the County Treasurer and to authorize the Judge/Executive and/or County Treasurer to sign any and all documents related thereto.

**VOTING AYE: All Present**

**MOTION CARRIED**

The Road Committee met prior to the Regular Meeting of the Fiscal Court March 28, 2023, to discuss the road material bids and briefly discussed the Flex Funds. Action for the Rural Secondary Flex Fund program is reflected in the Special Meeting of the Fiscal Court minutes, held at 5:00 p.m. on March 28, 2023, after the Road Committee meeting, but prior to the Regular Meeting of the Fiscal Court. The court ratified the motion on the Flex Funds which was approved in the Special Meeting of the Fiscal Court.

**Road Material Bids**

14. A motion was made by Kelly Carl and seconded by Darrell Varner to approve the bid recommendations by the Woodford County Road Supervisor for road materials. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Rural Secondary Flex Fund Program**

15. A motion was made by Mary Ann Gill and seconded by John Gentry to ratify the vote taken up in the Special Meeting of the Fiscal Court on March 28, 2023 at 5:00 p.m. to accept the Rural Secondary Program and resurfacing recommendations for fiscal year 2023-2024 Rural Secondary projects as proposed by the State Highway Department, District 7 and include the decision to not accept the recommendation to designate the RS/CR Bituminous Resurfacing Flex Funds (15% of allotment) in the amount of \$105,847.00 to a state road. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**REPORTS**

**Treasurer (Becky Wilson)** –Treasurer Wilson reported the financial status through today, with a total cash amount of \$20,057,520.13, less a certificate of deposit of \$440,362.08, less ARPA restricted funds of \$3,580,915.50, less Sheriff asset forfeiture funds of \$101,499.39, less County Clerk storage fees of \$8,915.06, less opioid settlement funds of \$123,594.83, less payroll of \$318,722.47 leaving an adjusted money market checking account balance of \$15,483,510.83.

**Opioid Settlement Report**

16. A motion was made by Kelly Carl and seconded by Darrell Varner to approve the Kentucky Opioid Abatement Advisory Commission Certification form as presented by the County Treasurer and to authorize the Judge/Executive and/or the County Treasurer to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Emergency Management Director, Drew Chandler**

**WEX Fleet Fuel Card**

17. A motion was made by William Downey and seconded by Liles Taylor to approve the Addendum to the Fuel Card Service Program and Fleet Bulk Fuel Agreement between WEX Bank and the Commonwealth of Kentucky to add the Woodford County Fiscal Court and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Out of State Travel Request**

18. A motion was made by Kelly Carl and seconded by Darrell Varner to approve the out of state travel request for Woodford County Emergency Management Director Chandler.

**VOTING AYE: All Present**

**MOTION CARRIED**

**Amendment to the Performance Grant Contract**

19. A motion was made by Mary Ann Gill and seconded by Liles Taylor to approve the contract modification for 2020 EMA Program Funds between the Commonwealth of Kentucky Division of Emergency Management and the Woodford County Fiscal Court to extend the fund cycle through March 31, 2023, and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**GENERAL ORDERS AND UNFINISHED BUSINESS**

**Claims**

Judge/Executive Kay removed the claim for EZ Car Connection in the amount of \$2,566.00 due to unfinished business, with no objection from the court, the claims due will be paid.

20. A motion was made by Mary Ann Gill and seconded by Darrell Varner to ratify the March 16, 2023 email vote approving the claim for the Woodford County Sheriff's Office and Woodford County Fiscal Court to Stock Yards Bank and Trust in the amount of \$9,380.50.

**VOTING AYE: All Present**

**MOTION CARRIED**

**NEW BUSINESS**

**Proposed First Reading of Budget Amendment No. 4 Ord. No. 2023-06**

21. A motion was made by Kelly Carl and seconded by Mary Ann Gill to have a first reading of Budget Amendment No. 4 Ordinance No. 2023-06 and to authorize the Judge/Executive to sign any and all documents related thereto.

**VOTING AYE: All Present**

**MOTION CARRIED**

**Training Incentives**

22. A motion was made by Kelly Carl and seconded by John Gentry to approve the training incentive payments for William Downey for calendar year 2023 pursuant to KRS 64.5275(6). (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Adjournment**

With no objection, the meeting adjourned at 6:35 p.m.



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JAMES KAY  
JUDGE/EXECUTIVE

ATTEST:



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Jordan Coyle, Fiscal Court Clerk