

FISCAL COURT REGULAR MEETING: Woodford County Courthouse  
Tuesday, January 24, 2023, at 5:30 p.m.

PRESIDING: James Kay, Woodford County Judge/Executive

PRESENT: Magistrates Liles Taylor, John Gentry, Darrell Varner, Kelly Carl, William Downey,  
Larry Blackford, Mary Ann Gill, and Jackie Brown

Judge Kay recognized and honored the service of Lucie Cross "Toss" Chandler and Matthew Cross Chandler and requested a moment of silence in their memory.

#### **PUBLIC COMMENT**

Jesse Bowling took a moment to thank the Woodford Sun for their coverage and keeping the public informed.

#### **APPROVAL OF MINUTES**

Judge/Executive Kay called for any additions, corrections, or amendments to the minutes of the Committee of the Whole Meeting of January 10, 2023 and Regular Meeting of January 10, 2023. Hearing none, these minutes stood approved as presented.

#### **COMMITTEE REPORTS**

The Personnel Committee met prior to the Regular meeting to discuss the Treasurer's proposal after announcing her retirement in August 2023. They also discuss the Human Resource Manager's salary, but no action was taken at this time.

1. A motion was made by Kelly Carl and seconded by Larry Blackford to allow the Human Resource Manager to draft and create a full-time position for an Assistant Treasurer/Tax Administrator to succeed the Treasurer.

**VOTING AYE: All Present**

**MOTION CARRIED**

2. A motion was made by Kelly Carl and seconded by Larry Blackford to post and advertise the Assistant Treasurer/Tax Administrator position.

**VOTING AYE: All Present**

**MOTION CARRIED**

The Road Committee also met prior to the Regular meeting to discuss a speed limit request, the Hifner Road Bridge request, the dump truck bid, and sidewalk updates.

3. A motion was made by Jackie Brown and seconded by Liles Taylor to authorize the County Attorney to draft an ordinance amending the speed limit on Grier's Creek, Fintville Road, and Shryock's Ferry in their entirety.

**VOTING AYE: All Present**

**MOTION CARRIED**

4. A motion was made by Jackie Brown and seconded by John Gentry to begin the bid process for the Hifner Road Bridge repainting project.

**VOTING AYE: All Present**

**MOTION CARRIED**

5. A motion was made by Jackie Brown and seconded by Darrell Varner to accept the bid from Jack Kain Ford in the amount of \$49,800.00 for a heavy duty one-ton dump truck for the Woodford County Road Department and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

6. A motion was made by Darrell Varner and seconded by Jackie Brown to approve the Kentucky Transportation Cabinet, Department of Highways, Engineering and Related Fees Proposal (TC 40-2) in the amount of \$49,495.00 for preliminary design of a multi-use path on the north side of Big Sink Road from US 60 to Quail Run Road and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

The Committee of the Whole also met prior to the Regular meeting to discuss the South Woodford Water District, Pickleball, the Woodford County Fair Grounds Bleachers, and the Neighborhood Grant Program.

7. A motion was made by Jackie Brown and seconded by Mary Ann Gill to approve an emergency general fund appropriation to Woodford County South Woodford Water District in the amount of \$50,000.00 and to authorize the Judge/Executive to sign any and all documents related thereto.

**VOTING AYE: All Present**

**MOTION CARRIED**

8. A motion was made by William Downey and seconded by John Gentry to authorize the Woodford County Fiscal Court to complete the 2023 Kentucky Agricultural Development Fund Grant Application for funds to install bleachers around the livestock, equine, and motor sport facilities at the County Park and to authorize the Judge/Executive to sign any and all documents related thereto.

**VOTING AYE: All Present**

**ABSTAINED: Darrell Varner**

**MOTION CARRIED**

### **REPORTS**

**Treasurer (Becky Wilson)** –Treasurer Wilson reported the financial status through today, with a total cash amount of \$19,770,473.43, less a certificate of deposit of \$440,362.08, less ARPA restricted funds of \$3,579,910.13, less payroll of \$297,491.98, less Sheriff asset forfeiture funds of \$73,915.27, less County Clerk storage fees of \$14,384.32, less opioid settlement funds of \$123,594.83, leaving an adjusted money market checking account balance of \$15,240,814.82.

Treasurer Wilson distributed copies of the quarterly report for the quarter ending 12/31/2022 at the January 10, 2023 meeting and asked that the court review for consideration and approval.

9. A motion was made by Mary Ann Gill and seconded by Kelly Carl to approve the quarterly report for the Woodford County Fiscal Court for the quarter ending December 31, 2022 and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Woodford County Clerk, Sandy Jones**

Clerk Jones submitted her 2023 DLG Budget for approval and quarterly report ending December 31, 2022.

10. A motion was made by Kelly Carl and seconded by Liles Taylor to approve the Woodford County Clerk's DLG Budget for calendar year 2023 and authorize the Judge/Executive to sign any and all documents related thereto. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

11. A motion was made by Kelly Carl and seconded by William Downey to accept the quarterly report for the Woodford County Clerk's Office for the Quarter ending December 31, 2022 and authorize the Judge/Executive to sign any and all documents related thereto. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Maintenance and Facilities Supervisor, Rick Wade** – Supervisor Wade reported on the authorization received from KACo to continue with repairs to damages at the Government Center, Annex Building, and Courthouse due to winter weather on December 23, 2022. Supervisor Wade requested an Emergency Declaration for repairs to the Annex cooling tower due to the urgent need for heat and air to continue operations.

12. A motion was made by Mary Ann Gill and seconded by Darrell Varner to declare an emergency due to damage caused by a winter weather event and to approve the quote from Disponette for up to \$107,220.00 to replace the Annex cooling tower and to authorize the Judge/Executive to sign any and all documents related thereto. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Ambulance Director, Freeman Bailey**- asked for approval to apply for the Kentucky Board of EMS Grant.

13. A motion was made by John Gentry and seconded by Kelly Carl to authorize Ambulance Director Freeman Bailey to apply for the Kentucky Board of Emergency Medical Services Grant and to authorize Director Bailey and the Judge/Executive to sign any and all documents related thereto.

**VOTING AYE: All Present**

**MOTION CARRIED**

**GENERAL ORDERS AND UNFINISHED BUSINESS**

**Board of Appointments**

14. Motion to approve the Judge/Executive's recommendation to appoint Daniel Shulman to the Woodford County Library Board of Trustees to replace Patrick Hall with a term to expire June 30, 2023 and to authorize the Judge/Executive to sign any and all documents related thereto. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

15. A motion was made by Liles Taylor and seconded by William Downey to approve the Judge/Executive's recommendation to appoint Raymond Papka to the Board of Architectural Review for a two-year term set to expire January 31, 2025 and to authorize the Judge/Executive to sign any and all documents related thereto. (Attachment)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Johnson Controls Contract Renewal – Road Department**

16. A motion was made by Kelly Carl and seconded by John Gentry to approve the Johnson Controls contract for fire protection services at the Woodford County Road Department for the period December 1, 2022 to November 30, 2023 and to authorize the Judge/Executive to sign any and all documents related thereto.

**VOTING AYE: All Present**

**MOTION CARRIED**

**Claims**

With no objection from the court, the claims due will be paid.

**Transfers**

17. A motion was made by Jackie Brown and seconded by Mary Ann Gill to approve the transfers as presented. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Personnel Order**

18. A motion was made by John Gentry and seconded by Kelly Carl to approve the amended January 10, 2023 Personnel Order as presented to the court. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**All Points Broadband Letter of Support**

19. A motion was made by Liles Taylor and seconded by Mary Ann Gill to approve the All Points Broadband Letter of Support for the application to the 2022 Better Internet Program and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Neighborhood Grant Program**

20. A motion was made by William Downey and seconded by Kelly Carl to approve and adopt Resolution 2023-03, creating the Woodford County Neighborhood Grant Program to be administered by the Woodford County Fiscal Court in Fiscal Year 2022-23 and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**NEW BUSINESS**

**Woodford County Sheriff's Quarter Ending December 31, 2022**

21. A motion was made by Kelly Carl and seconded by Jackie Brown to accept the quarterly report for the Woodford County Sheriff's Office for the quarter ending December 31, 2022 and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

28. A motion was made by Liles Taylor and seconded by Jackie Brown to approve the contract between the Commonwealth of Kentucky, Kentucky Office of Homeland Security and the Woodford County Fiscal Court for grant funds in the amount of \$50,000.00 to host and facilitate a statewide training event utilizing FEMA's Community Emergency Response Team Training-The-Trainer Course E0428 and CERT Program Manager Course E0427 and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Adjournment**

With no objection, the meeting adjourned at 6:34 p.m.

  
\_\_\_\_\_  
JAMES KAY  
JUDGE/EXECUTIVE

ATTEST:

  
\_\_\_\_\_  
Jordan Coyle, Clerk

**Grant Writer Contract Renewal** -No action was taken at this time.

**Planet Youth Contract**

22. A motion was made by Kelly Carl and seconded by Mary Ann Gill to accept the agreement between the Woodford County Fiscal Court and Planet Youth and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**KACo Safety Grant**

23. A motion was made by Jackie Brown and seconded by Liles Taylor to accept the 2022 KACo Safety Grant as defined for installation of composite decking material at the Jack Jouett House Visitor's Center and employee entrance.

**VOTING AYE: All Present**

**MOTION CARRIED**

**Henderson Services Payment Schedule and Terms for Courthouse Generator Project**

24. A motion was made by Larry Blackford and seconded by John Gentry to approve the Henderson Service Contract and Payment Schedule for execution of the Woodford County Courthouse Generator Installation Project in the amount of \$341,425.00 and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Emergency Management Performance Grant Contract**

25. A motion was made by Darrell Varner and seconded by John Gentry to approve the contract between the Commonwealth of Kentucky, Department of Military Affairs, Division of Emergency Management for Emergency Management Performance Grant funds for the period October 1, 2022 through September 30, 2024 and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Law Enforcement Protection Plan Grant Resolution**

26. A motion was made by Kelly Carl and seconded by Mary Ann Gill to approve Resolution 2023-02 authorizing the application for up to \$6,592.01 for the purchase of body armor for the Woodford County Sheriff's Office, and upon approval, to enter into an agreement with the Kentucky Office of Homeland Security, to execute any documents which are deemed necessary by KOHS to facilitate and administer the project described. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Homeland Security Grant Contracts**

27. A motion was made by Darrell Varner and seconded by Kelly Carl to approve the contract between the Commonwealth of Kentucky, the Kentucky Office of Homeland Security, and the Woodford County Fiscal Court for grant funds in the amount of \$157,550.00 for the purchase of P-25 portable radios and related equipment for the Central Kentucky All Hazards Incident Management Team and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**