

FISCAL COURT SPECIAL REGULAR MEETING: Conducted via ZOOM app and livestreamed on Facebook  
Tuesday, September 14, 2021 at 5:30 p.m.

PRESIDING: James Kay, Woodford County Judge/Executive

PRESENT: Magistrates Liles Taylor, C.L. Watts, Matt Merrill, Kelly Carl, William Downey, Larry Blackford, Mary Ann Gill and Jackie Brown

**GOOD OF THE COUNTY**

The court was joined by the Woodford County Extension Homemakers, who volunteered 3,743.5 hours last year serving Woodford County. These hours amounted to \$84,474.85 of in-kind work.

**COMMITTEE REPORTS**

**The Road Committee** met prior to the regular meeting and discussed the request to adopt the access road for Brown Forman. No action was taken on the request at this time. The Road Committee will meet again to further discuss the matter. The committee also discussed the request from Road Supervisor Bo Wilson to purchase a new wheel loader with proceeds from the sale of surplus equipment. It was recommended to the full court to approve the purchase through a sealed bid process.

1. A motion was made by Jackie Brown and seconded by Liles Taylor to approve the advertisement and bid process to purchase a new wheel loader for the Woodford County Road Department and to authorize the Judge/Executive to sign any and all documents related thereto.

**VOTING AYE: All Present**

**MOTION CARRIED**

The Committee also discussed the paving needs of various county roads and recommended the approval of the bid process to hire a paving company to begin paving those roads.

2. A motion was made by Jackie Brown and seconded by Liles Taylor to approve the advertisement and bid process for paving county roads as recommended by County Road Supervisor Bo Wilson and to authorize the Judge/Executive to sign any and all documents related thereto.

**VOTING AYE: All Present**

**MOTION CARRIED**

**The Personnel Committee** also met prior to the regular meeting to discuss the County Treasurer position, a personnel order, the EMS Training Agreement, and an Equipment Operator position at the Solid Waste and Recycling Center. The committee recommended the following motions to the court:

3. A motion was made by Larry Blackford and seconded by Kelly Carl to give the Judge/Executive the authority to negotiate an exit package with Treasurer Sabra Garmon and to notify the court of the negotiated terms at the earliest possible time.

**VOTING AYE: All Present**

**MOTION CARRIED**

4. A motion was made by Jackie Brown and seconded by Larry Blackford to approve the personnel order with the omission of Treasurer Garmon. (**Attachment**)

**VOTING AYE: All Present**

**MOTION CARRIED**

5. A motion was made by Matt Merrill and seconded by Kelly Carl to advertise and begin the hiring process for another equipment operator position due to a vacancy at the Woodford County Solid Waste and Recycling Center. (**Attachment**)

**VOTING AYE: All Present**

**MOTION CARRIED**

**APPROVAL OF MINUTES**

Judge/Executive Kay called for any additions, corrections, or amendments to the minutes of the Special Meeting of August 24, 2021, Public Hearing of August 24, 2021, and Special Regular Meeting of August 24, 2021. Hearing none, these minutes stood approved as presented.

**VOTING AYE: All Present**

**MOTION CARRIED**

**REPORTS**

**Treasurer's Report (Sabra Garmon)** – Treasurer Garmon reported the financial status through today with the total cash amount of \$15,931,813.87, less claims of \$413,699.98, less a certificate of deposit of \$408,091.60, less ARPA restricted funds of \$2,596,383.00, leaving an adjusted money market checking account balance of \$12,513,639.29.

**Recycling and Solid Waste (Sherri McDaniel)** - Director McDaniel asked the court for permission to apply for an illegal dump grant and a litter abatement grant.

6. A motion was made by Matt Merrill and seconded by Mary Ann Gill to approve the application for an illegal dump grant and to authorize the Judge/Executive to sign any and all documents related thereto.

**VOTING AYE: All Present**

**MOTION CARRIED**

7. A motion was made by Matt Merrill and seconded by Jackie Brown to approve the County Request and Agreement for Litter Abatement Program Grant Funding for 2022 through the Kentucky Department for Environmental Protection and to authorize the Judge/Executive to sign any and all documents related thereto. (**Attachment**)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Emergency Management Director Drew Chandler** asked the court for authorization for a Cyber Security Assessment and to apply for the KACo Insurance Grant.

8. A motion was made by Mary Ann Gill and seconded by Liles Taylor to authorize a cyber security assessment by the Cybersecurity and Infrastructure Security Agency (CISA) and to authorize the Judge/Executive to sign any and all documents related thereto.

**VOTING AYE: All Present**

**MOTION CARRIED**

9. A motion was made by Kelly Carl and seconded by Mary Ann Gill to authorize the application of a grant through the KACo Insurance Grant Program and to authorize the Judge/Executive to sign any and all documents related thereto.

**VOTING AYE: All Present**

**MOTION CARRIED**

**GENERAL ORDERS AND UNFINISHED BUSINESS**

**Claims**

With no objection from the court, the claims due will be paid.

10. A motion was made by Liles Taylor and seconded by Kelly Carl to approve the claim from Kentucky Uniforms, Inc. from the Sheriff's office Asset Forfeiture account. (**Attachment**)

**VOTING AYE: All Present**

**MOTION CARRIED**

**Transfers**

11. A motion was made by Mary Ann Gill and seconded by Matt Merrill to approve the transfers as presented to the court.

**TRANSFERS  
9-14-2021**

**EXPENDITURES:**

<b>FROM: 01-9200-9990</b>	<b>GENERAL RESERVE FOR TRANSFER</b>	<b>\$</b>	<b>151,927.74</b>
TO: 01-5015-7050	SO Computer/Software	\$	702.24
TO: 01-5082-5710	CC Satellite Office Renewals/Repairs	\$	518.06
TO: 01-5082-7090	CC Satellite Office Furniture & Fixtures	\$	243.80
	Bluegrass Community Action Economic		
TO: 01-5340-3980	Recovery Assistance	\$	7,571.21
TO: 01-5425-4250	Celebration/Festival Programs Supplies	\$	291.09
TO: 06-5401-7180	Parks/Rec. Tennis Court Project	\$	141,897.47
TO: 08-5135-1850	DES Director Salary/Supplement	\$	653.85
TO: 08-5135-2011	DES Director Salary Social Security	\$	50.02

**VOTING AYE: All Present**

**MOTION CARRIED**

**Proposed Second Reading of Budget Amendment #1**

12. A motion was made by Jackie Brown and seconded by Liles Taylor to approve the second reading of Budget Amendment 1, Ordinance 2021-07, in the amount of \$2,400,263.09. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**NEW BUSINESS**

**Zoning Map Amendment**

13. A motion was made by C.L. Watts and seconded by Liles Taylor to accept the recommendation from Planning and Zoning for a zoning map amendment of 9125 and 9127 Clifton Rd., A-1 to A-4, and to direct and authorize the County Attorney to draft an ordinance for first reading.

**VOTING AYE: All Present**

**MOTION CARRIED**

**Approval of LWCF Deed Restriction**

14. A motion was made by Kelly Carl and seconded by Liles Taylor to approve the LWCF Deed Restriction for the new tennis courts at the Woodford County Park and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**CDBG Utility Assistance Program**

15. A motion was made by William Downey and seconded by Mary Ann Gill to approve participation in the CDBG Utility Assistance Program.

**VOTING AYE: All Present**

**MOTION CARRIED**

16. A motion was made by William Downey and seconded by Liles Taylor to approve the Contract for Professional Services between the Woodford County Fiscal Court and Bluegrass Area Development District for the administration of CDBG funds and to authorize the Judge/Executive to sign any and all documents related thereto upon the contingency of the Judge/Executive and County Attorney's full review, with no material changes necessary. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

17. A motion was made by Kelly Carl and seconded by William Downey to approve the agreement between the Woodford County Fiscal Court and Bluegrass Community Action Partnership for the execution of the Utility Assistance Program and to authorize the Judge/Executive to sign any and all documents related thereto upon the contingency of the Judge/Executive and County Attorney's full review, with no material changes necessary. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

18. A motion was made by Mary Ann Gill and seconded by Liles Taylor to approve the anti-displacement resolution and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

19. A motion was made by Matt Merrill and seconded by Jackie Brown to approve the procurement resolution as amended and to authorize the Judge/Executive to sign any and all documents related thereto. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Adjournment**

The meeting adjourned at 6:38 after a motion by Jackie Brown.

  
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JAMES KAY  
JUDGE/EXECUTIVE

ATTEST  
  
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Melody Traugott, Clerk