

FISCAL COURT SPECIAL MEETING: Conducted via ZOOM app and livestreamed on Facebook  
Tuesday, September 22, 2020 at 5:30 p.m.

PRESIDING: James Kay, Woodford County Judge/Executive

PRESENT: Magistrates Liles Taylor, C.L. Watts, Matt Merrill, Kelly Carl,  
William Downey, Larry Blackford, Mary Ann Gill, and Jackie Brown

### APPROVAL OF MINUTES

Judge/Executive Kay called for any additions, corrections, or amendments to the minutes of the Special Regular Fiscal Court Meeting of September 8, 2020. Hearing none, these minutes stood approved as presented.

### REPORTS

**Treasurer's Report (Sabra Garmon)** – Treasurer Garmon reported the financial status through today with the total cash amount of \$9,696,573.89, less claims of \$121,649.58, less a certificate of deposit of \$408,091.60, leaving an adjusted money market checking account balance of \$9,166,832.71.

### COMMITTEE REPORTS

The Contracts and Leases Committee met prior to the Fiscal Court Meeting and discussed the Bid Proposal for the County Clerk's Office, Johnson Control Contract, AllRite Pest Control Contract, and the Rave Mobile Contract.

1. A motion was made by Liles Taylor and seconded by Kelly Carl to approve the bid proposal from Software Management, LLC for system equipment upgrades and software for the County Clerk's office to include yearly maintenance and monthly software and license fees for a 60 month term and to direct and authorize the County Clerk to sign and execute the contract.

**VOTING AYE: All Present**

**MOTION CARRIED**

2. A motion was made by C.L. Watts and seconded by Kelly Carl to approve the Johnson Controls contract renewal for yearly fire alarm detection, monitoring, testing, and inspection for the Woodford County Courthouse Annex and to authorize the Judge/Executive to sign and execute same.

**VOTING AYE: All Present**

**MOTION CARRIED**

3. A motion was made by Matt Merrill and seconded by C.L. Watts to approve the annual AllRite Pest Control contract for termite control for the Jack Jouett House and to authorize the Judge/Executive to sign and execute same.

**VOTING AYE: All Present**

**MOTION CARRIED**

4. A motion was made by C.L. Watts and seconded by Matt Merrill to approve the Rave Mobile Safety contract to replace Alertsense and HeadsUp s the county's mass notification tool and to authorize the Judge/Executive to sign and execute the contract, include any and all documents related thereto.

**VOTING AYE: All Present**

**MOTION CARRIED**

**GENERAL ORDERS AND UNFINISHED BUSINESS**

**Claims**

With no objection from the court, the claims due will be paid.

**Transfers**

5. A motion was made by Jackie Brown and seconded by Kelly Carl to approve the transfers as presented to the court.

**TRANSFERS  
 9-22-2020**

**EXPENDITURES:**

<b>FROM:</b>	<b>01-9200-9990</b>	<b>GENERAL RESERVE FOR TRANSFER</b>	<b>\$</b>	<b>33,396.30</b>
TO:	01-5010-4130	CC Data Processing Supplies/Doc Fees	\$	25,000.00
TO:	01-5010-5630	CC Postage (COVID-19 Related)	\$	512.69
TO:	01-5015-1780	SO Overtime	\$	3,366.00
TO:	01-5025-5730	FC Telephone	\$	402.65
TO:	07-5010-5630	CC COVID-19 Event Postage	\$	3,001.00
TO:	07-5065-4200	ELECTION COVID-19 Event Supplies & Services	\$	41.94
TO:	07-5080-4200	MN COVID-19 Event Supplies & Services	\$	50.97
TO:	07-5135-4200	DES COVID-19 Event Supplies & Services	\$	134.23
TO:	07-5135-4250	DES COVID-19 Event Food	\$	525.00
TO:	07-5140-4200	EMS COVID-19 Event Supplies & Services	\$	361.82

**RECEIPTS:**

<b>FROM:</b>	<b>01-4909</b>	<b>GENERAL TRANSFER OUT</b>	<b>\$</b>	<b>479,590.60</b>
TO:	03-4910	JAIL Transfer In	\$	250,000.00
TO:	06-4910	STATE GRANTS Transfer In	\$	132,846.19
TO:	08-4910	DES Transfer In	\$	11,180.73
TO:	99-4910	DEBT SERVICE Transfer In	\$	85,563.68

**VOTING AYE: All Present**

**MOTION CARRIED**

**Quarter End Transfers**

6. A motion was made by Jackie Brown and seconded by Kelly Carl to approve the quarter-end transfers as presented to the court.

**Personnel Order**

7. A motion was made by Jackie Brown and seconded by Mary Ann Gill to approve the personnel order as presented to the court. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Proposed 2<sup>nd</sup> Reading of the Ordinance of General Taxation for 2020**

8. A motion was made by Matt Merrill and seconded by Larry Blackford to approve the SECOND READING of the Ordinance of General Taxation for the Year 2020 in Woodford County, Kentucky, Ordinance No. 2020-11. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**NEW BUSINESS**

**Paid Parental Leave Ordinance**

9. A motion was made by Liles Taylor and seconded by Kelly Carl to have a FIRST READING of an ordinance amending the Woodford County Personnel Policy, Chapter 36, of the Woodford County Code of Ordinances, to include a paid parental leave policy.

**VOTING AYE: All Present**

**MOTION CARRIED**

**Acceptance of the 2020 Property Tax Rates for the Woodford County Extension District**

10. A motion was made by Jackie Brown and seconded by Kelly Carl to accept the 2020 Property Tax Rates for the Woodford County Extension District. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Acceptance of the 2020 Property Tax Rates for the Woodford County Library District**

11. A motion was made by Matt Merrill and seconded by Mary Ann Gill to accept the 2020 Property Tax Rates for the Woodford County Library District. **(Attachment)**

**VOTING AYE: All Present**

**MOTION CARRIED**

**Training Hours Approval**

12. A motion was made by C.L. Watts and seconded by Jackie Brown to approve the training hours incentive payment for William Downey for calendar year 2020 pursuant to KRS 64.5275(6).

**VOTING AYE: Liles Taylor, C.L. Watts, Matt Merrill,  
Kelly Carl, Larry Blackford, Mary Ann Gill, and Jackie Brown**

**MOTION CARRIED**

**ABSTAINED: William Downey**

**Acceptance of Sheriff's Audit for 2019**

13. A motion was made by Mary Ann Gill and seconded by Jackie Brown to accept the Report of the Auditor of Public Accounts – Agreed Upon Procedures Engagement of the Woodford County Sheriff for the Period January 1, 2019 through December 31, 2019. **(Attachment)**.

**VOTING AYE: All Present**

**MOTION CARRIED**

14. A motion was made by Jackie Brown and seconded by William Downey to adjourn the meeting.

**VOTING AYE: All Present**

**MOTION CARRIED**



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JAMES KAY  
JUDGE/EXECUTIVE

ATTEST:  


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Melody Traugott, Clerk